

**JEFFERSON COUNTY BOARD MINUTES  
TUESDAY, AUGUST 12, 2008, 7:00 P.M.**

Ms. Sharon Schmeling presiding.

Mr. Yachinich led the Pledge of Allegiance.

A moment of silence was observed.

The County Clerk called the roll, all members being present except Mr. Morris, Mr. Seefeldt, Ms. Knox, and Mr. Poulson.

District 1 .....	Richard C. Jones	District 2 .....	Vic Imrie, Jr.
District 3 .....	Greg David	District 4 .....	Gail Towers MacAskill
District 5 .....	Jim Braugher	District 6 .....	Ron Buchanan
District 7 .....	Dwayne C. Morris	District 8 .....	Rick L. Kuhlman
District 9 .....	Scott Seefeldt	District 10 .....	Lloyd Zastrow
District 11 .....	Donald Reese	District 12 .....	Mike Burow
District 13 .....	Vacant	District 14 .....	Pamela Rogers
District 15 .....	Steven J. Nass	District 16 .....	John Molinaro
District 17 .....	Carol Ward Knox	District 18 .....	Sharon L. Schmeling
District 19 .....	Amy Kramer	District 20 .....	John C. Kannard
District 21 .....	Robert G. Yachinich	District 22 .....	Blane Poulson
District 23 .....	George Jaeckel	District 24 .....	Gregory M. Torres
District 25 .....	Walt Christensen	District 26 .....	Carlton Zentner
District 27 .....	Glen D. Borland	District 28 .....	Julie J. Nelson
District 29 .....	Paul Babcock	District 30 .....	Jim Mode

County Administrator Gary Petre informed the Board that it was in compliance with the Open Meetings Law.

The agenda was approved.

**Mr. Nass moved that the minutes of the July 8, 2008, meeting be approved as corrected.** Seconded and carried.

**GENERAL FINANCIAL CONDITION  
JEFFERSON COUNTY, WISCONSIN  
AUGUST 1, 2008**

Available Cash on Hand		
July 1, 2008	\$ 1,138,291.26	
July Receipts	<u>17,108,497.25</u>	
Total Cash		\$ 18,246,788.51
Disbursements		
General - July 2008	\$ 14,431,461.23	
Payroll - July 2008	<u>2,291,971.76</u>	
Total Disbursements		<u>16,723,432.99</u>
Total Available Cash		\$ 1,523,355.52
Cash on Hand (in banks) August 1, 2008	\$ 2,221,793.39	
Less Outstanding Checks	<u>698,437.87</u>	
Total Available Cash		\$ 1,523,355.52

AIM Government & Agency Portfolio	3,953,739.44
Local Govt. Invest. Pool - General	45,499,103.45
Institutional Capital Management	11,497,887.33
Local Government Investment Pool – Clerk of Courts	158,365.55
Local Government Investment Pool - Parks/Liddle	<u>203,166.51</u>
	\$ 61,312,262.28
2008 Interest - Super N.O.W. Account	\$ 2,333.32
2008 Interest - L.G.I.P. - General Funds	449,903.26
2008 Interest - ICM	242,243.62
2008 Interest - AIM	62,113.02
2008 Interest - L.G.I.P. - Parks/Carol Liddle Fund	3,421.32
2008 Interest - L.G.I.P. – Clerk of Courts	<u>4,141.48</u>
Total 2008 Interest	\$ 764,156.02

**JEFFERSON COUNTY TREASURER'S 2008  
INTEREST REVENUE INVESTMENT REPORT**

MONTH 2008	INTEREST 2008	TREASURER'S REQUEST	TREASURER'S VARIANCE	ADMINISTRATOR'S (ADOPTED) BUDGET	ADMINISTRATOR'S VARIANCE
January	84,454.50	125,000.00	(40,545.50)	158,333.00	(73,878.50)
February	138,158.17	125,000.00	13,158.17	158,333.00	(20,174.83)
March	146,269.84	125,000.00	21,269.84	158,334.00	(12,064.16)
April	88,220.85	125,000.00	(36,779.15)	158,333.00	(70,112.15)
May	98,696.60	125,000.00	(26,303.40)	158,333.00	(59,636.40)
June	135,356.58	125,000.00	10,356.58	158,334.00	(22,977.42)
July	65,436.68	125,000.00	(59,563.32)	158,333.00	(92,896.32)
August		125,000.00	(125,000.00)	158,333.00	(158,333.00)
September		125,000.00	(125,000.00)	158,334.00	(158,334.00)
October		125,000.00	(125,000.00)	158,333.00	(158,333.00)
November		125,000.00	(125,000.00)	158,333.00	(158,333.00)
December		125,000.00	(125,000.00)	158,334.00	(158,334.00)
<b>TOTAL</b>	<b>756,593.22</b>	<b>1,500,000.00</b>	<b>(743,406.78)</b>	<b>1,900,000.00</b>	<b>(1,143,406.78)</b>
As of 7/31/08	756,593.02	875,000.00	(118,406.98)	1,108,333.00	(351,739.98)
2008 Estimates	1,297,016.61	1,500,000.00	(202,983.39)	1,900,000.00	(602,983.39)

JOHN E. JENSEN  
JEFFERSON COUNTY TREASURER

**County Clerk Barbara A. Frank presented the following communications:**

1. Letter dated July 31, 2008, from Steve Jones, President of the Jefferson County Farm Bureau, regarding the pending annexation in Johnson Creek of 23 acres owned by WWGC, LLC.

2. Letter dated August 7, 2008, from County Board Chair Sharon Schmeling to Dennis Heling, Economic Development Director, appointing Dennis Heling to represent Jefferson County as a member of the TIF Joint Review Board for the City of Jefferson Tax Incremental District No. 6.

3. Letter dated August 6, 2008, from Matt Frank, Secretary, Wisconsin Department of Natural Resources and Kelli Trumble, Secretary, Wisconsin Department of Tourism, announcing their new partnership with Jefferson County to promote nature based recreation and tourism.

4. Letter from Gail Towers MacAskill, District 4 Jefferson County Supervisor, commending the county officials responsible for their visionary commitment to promote Jefferson County in the "Official Guide" produced by the Jefferson County Tourism Council thereby attracting the Department of Natural Resources and Department of Tourism to choose Jefferson County as the pilot for its "Nature is Our Business" outreach marketing project.

5. Notice of Public Hearing from the Zoning and Planning Committee for a hearing to be held on August 21, 2008, at 7:00 p.m. in Room 205 of the Jefferson County Courthouse.

The communications and notice were received and placed on file.

**No one having registered for public comment, the special order of business commenced.**

**County Administrator Gary Petre introduced Renee Messing of Clifton Gunderson, LLP** who presented Jefferson County's Financial Statement for the year ending December 31, 2007. (*Reporter's Note: The Financial Statement is on file in the County Clerk's Office and available for public inspection and examination during regular Courthouse hours.*)

**Highway Commissioner Bill Kern introduced Bob Sworski of Short Elliott Hendrickson, Inc.** who gave a presentation on the Highway Department Facility Study.

**The regular order of business resumed.**

**Mr. Nass read the report of the Zoning & Planning Committee.**

#### **REPORT**

#### **TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS**

The Jefferson County Zoning and Planning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 19 and July 17, 2008, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3335A-08, 3341A-08, 3342A-08,  
3349A-08, 3344A-08, 3345A-08, 3346A-08 and 3348A-08

DATED THIS TWENTY-EIGHTH DAY OF JULY 2008  
Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, 3336A-08, 3339A-08 & 3340A-08, IS  
JULY 12, 2008.

**Mr. Nass moved that the report be adopted.** Seconded and carried.

**Mr. Nass presented Ordinance No. 2008-15.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petition 3335A-08 was referred to the Jefferson County Zoning and Planning Committee for public hearing on June 19, and Petitions 3341A-08, 3342A-08, 3349A-08, 3344A-08, 3345A-08, 3346A-08 and 3348A-08 were referred for public hearing on July 17, 2008, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

**FROM AGRICULTURAL A-1 TO A-2, AGRIBUSINESS**

Rezone approximately 1.1591 acre of PIN 020-0714-0543-001 (1.69 acres) to A-2 as per plan submitted. The site is at W6631 CTH A in the Town of Milford. (3335A-08 – Joseph Topel)

Rezone approximately 0.7 acre of PIN 006-0716-2912-000 (38.696 acres) to enlarge the existing A-2 zone at N5683 Pioneer Road in the Town of Concord. (3341A-08 – James Stern)

Rezone approximately 20.056 acres of PIN 002-0714-3622-000 (39.72 acres) near Junction Road in the Town of Aztalan. This action is conditioned upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (3342A-08 – Renew Energy/OPM of Jefferson LLC property)

**FROM AGRICULTURAL A-1 TO BUSINESS**

Reduce requested size to 1.5 acres to comply with ordinance requirements and rezone that area of PIN 016-0514-1044-001 (11.454 acres) to add it to adjoining business-zoned property at N1656 USH 12 in the Town of Koshkonong. (3349A-08 – Jim Hedrick/J & D Hedrick Trust property)

**FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL**

Rezone approximately 0.3 acre of PIN 022-0613-1732-000 (37.05 acres) to add it to adjoining A-3 zoned property. The site is in non-prime ag soils near N3877 Airport Road in the Town of Oakland. This action is conditioned upon recording of either a deed transfer document for the 0.3 acre, or a certified survey map for the entire enlarged lot. (3344A-08 – Amy Pidsosny/Dale & Lydia Falk property)

Rezone approximately 2 acres of PIN 006-0716-1813-005 (17.8 acres) for a building site near W2245 CTH B in the Town of Concord. Rezoning of this non-prime ag land lot is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of the final certified survey map for the lot. (3345A-08 – James Gesell)

Rezone approximately 1.1228 acre of PINs 006-0716-1244-000 (38 acres) and 006-0716-1311-000 (40 acres) for a new building site near W147 CTH B in the Town of Concord. This prime ag land lot approval is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and

recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. (3346A-08 – Gordon Zastrow)

Rezone approximately 1 acre of PIN 002-0714-1524-000 (46.2 acres) along CTH B in the Town of Aztalan. The prime ag land lot creation is conditioned upon road access approval by the County Highway Department, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3348A-08 – Edwin P Messmer)

**Mr. Nass moved that Ordinance No. 2008-15 be adopted.** Seconded and carried: Ayes 24, Noes 0, Absent 4 (Morris, Seefeldt, Knox, Poulson), Abstain 1 (Kannard), Vacant 1.

**Mr. Nass presented the following report and moved that it be received, placed on file and printed in the minutes.** Seconded and carried.

**County Board Chairman's Report**  
**Sharon L. Schmeling**  
**August 2008**

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the County. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

**County Administrator Annual Performance Review** – The County Administrator's three-year contract expires on December 31, 2008. The date of the Administrator's annual performance evaluation is October 28th. The Administrative Committee met August 5th to begin discussing the process for conducting the administrator's performance review in anticipation of reviewing and renewing the contract.

As is our practice, the Committee will gather information from County Board members and department heads to assess the Administrator's performance. Because this annual review is tied to the contract renewal, the Committee has agreed to hire a human resources consultant to gather the data. This will provide the County Board with an objective evaluation of our Administrator's progress and provide an unbiased assessment of his strengths and opportunities for improvement.

Next to the passage of an annual budget and the levying of taxes, the County Board's oversight of the County Administrator is one of our most important responsibilities. The County Board sets policies and spending rates; the County Administrator is charged with the daily implementation of those policies. The annual performance evaluation and contract renewal are the devices the County Board uses to ensure that we have an effective partnership and are working well together. Please participate in the process as requested by the Committee in the coming weeks.

**Mr. Nass presented Ordinance No. 2008-16.**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.06(1)(o) of the Board Rules is amended as follows:

**(o) VETERANS SERVICE COMMISSION** - In accordance with s. 45.12, the Veterans Service Commission shall consist of ~~three~~ five members appointed by the County Administrator for staggered three-year terms. Each member shall be a veteran and the commission shall perform the duties set forth in Chapter 45, Wis. Stats. [renumbered 04/15/08, Ord. 2008-01 and Ord. 2008-02]

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

**Unanimous approval was given to suspend Board Rule 3.09 regarding laying the amendment over. Mr. Nass moved to adopt Ordinance No. 2008-16.** Seconded and carried.

**Ms. Nelson read Resolution No. 2008-43.**

WHEREAS, The Supplemental Payment Program, formerly known as the intergovernmental transfer program, generates federal matching funds based on actual operating losses incurred by governmental nursing homes, and

WHEREAS, all federal revenue generated from county nursing home losses is deposited in the state of Wisconsin's Medical Assistance Trust Fund, and

WHEREAS, the 2007-09 state biennial budget anticipates Medicaid deficits for county and municipal nursing homes of \$140,040,600 in FY 08 and \$136,858,800 in FY 09, and

WHEREAS, payments to counties from the federal match paid on county losses are capped at \$37.1 million each year, and the state anticipates utilizing \$40,000,000 in FY 08 and \$37,000,000 in FY 09 in federal matching funds for its Medicaid programs, and

WHEREAS, under current state law, total supplemental payments to county and municipal homes may not exceed \$37.1 million per year, and

WHEREAS, counties have never received less than \$37.1 million in payments annually, and

WHEREAS, county nursing homes generate significant losses as many county homes serve individuals with high acuity levels and intense behavioral needs, and

WHEREAS, the Medical Assistance rates paid to county nursing homes is insufficient to cover the cost of care for patients with significant care needs, and

WHEREAS, over the years, the number of county nursing homes has declined, and

WHEREAS, many counties can no longer afford to allocate property tax dollars to the operation of a county home, yet county homes provide a valuable public service, and

WHEREAS, if more counties sell or close their county nursing homes, total county nursing home losses decrease, generating fewer dollars under the certified public expenditure program for county and state use, and

WHEREAS, as the \$37.1 million referenced in statute represents a cap on payments to counties, the state has the ability to provide payments to county and municipal homes in an amount less than \$37.1 million.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors supports a legislative change requiring the state of Wisconsin to pay county and municipal nursing homes at least \$37.1 million annually under the supplemental payment program, and

BE IT FURTHER RESOLVED that the Board requests the Wisconsin Counties Association and the Wisconsin Association of County Homes work in cooperation with the Department of Health Services to develop a plan to return all revenue generated from county nursing home losses to counties over a five-year period.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to DHS Secretary Karen Timberlake, DOA Secretary Michael Morgan, Governor Jim Doyle, all area legislators and the Wisconsin Counties Association.

*Fiscal Note: This resolution has no direct fiscal impact.*

**Ms. Nelson moved that Resolution No. 2008-43 be adopted.** Seconded and carried.

**Mr. Buchanan read Resolution No. 2008-44.**

WHEREAS, Krysta and Brock Sabol own property adjacent to County Trunk Highway A in the Town of Milford, and

WHEREAS, County Trunk Highway A was relocated in 1973, creating a wider than normal right-of-way adjacent to Sabol's property, and

WHEREAS, the Sabols wish to purchase a section of the right-of-way which is approximately 340 feet in length and approximately 35 feet in width, and

WHEREAS, the right-of-way Sabols wish to purchase is no longer used for highway purposes, and

WHEREAS, the Highway Commissioner and the Highway Committee have reviewed Sabol's offer and recommend conveyance of said property to Sabols for the offered price of \$800,

NOW, THEREFORE, BE IT RESOLVED that the County Clerk is authorized to execute a quit claim deed to Brock and Krysta Sabol for the property described as follows:

A parcel of land being part of the right-of-way of County Highway A, lying in the Southeast ¼ of the Southeast ¼ of Section 26, Township 8 North, Range 14 East, Town of Milford, Jefferson County, Wisconsin, being more particularly described as follows:

Beginning at a 1" iron pipe monument, said monument being the northerly corner of Lot 1, Certified Survey Map Number 4704; thence along the northwesterly line of said Lot 1, S44°19'13"W, a distance of 337.52' to a point on a curve; thence continuing along said northwesterly line of said Lot 1, 22.89' on a curve concave to the northwest having radius of 1240.71', a chord that bears S45°05'03"W, a distance of 22.89' to a point, said point being the easterly corner of said Lot 1; thence N49°46'17"W, a distance of 27.93' to a point on a curve; thence 348.77' on a curve parallel to the centerline of County Highway A, as traveled, concave to the northwest having radius of 2341.83', a chord that bears N35°57'44"E, a distance of 348.45' to a point; thence S58°18'16"E, a distance of 80.77' to the point of beginning, said parcel containing 0.40 acres more or less.

Said parcel subject to all rights, reservations, restrictive covenants and easements either recorded or unrecorded.

*Fiscal Note: The County will receive \$800 of unbudgeted revenue for a no longer needed portion of right-of-way.*

**Mr. Buchanan moved that Resolution No. 2008-44 be adopted.** Seconded and carried: Ayes 25, Noes 0, Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Ms. Nelson read Resolution No. 2008-45.**

WHEREAS, the Human Services Director has requested the creation of two (2) part-time, non-benefited positions (Non-Union Grade 2), in lieu of filling one current full-time, File Clerk vacancy, and

WHEREAS, utilization of these part-time positions will allow flexibility to have additional staffing during the busiest hours and less staffing during slower hours, and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of two part-time, non-benefited File Clerk positions in lieu of filling one full-time File Clerk vacancy, as requested by the Human Services Director.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations in the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

*Fiscal Note: The part-time positions will be reviewed for the desirability and effectiveness of continuing the part-time positions on a permanent basis. One full-time File Clerk position will remain vacant during this review period. In the event the part-time positions enhance operations, the vacant full-time File Clerk position will be eliminated in the future. Estimated savings of \$3636 in 2008, and \$10,908 annually thereafter. As a budget amendment, 20 affirmative votes are required for passage.*

**Ms. Nelson moved that Ordinance No. 2008-45 be adopted.** Seconded and carried: Ayes 25, Noes 0, Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Ms. Nelson read Resolution No. 2008-46.**

RESOLVED, by the Board of Supervisors of Jefferson County that pursuant to the provisions of Section 40.51(7) of the Wisconsin Statutes Jefferson County hereby determines to offer the Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the program as set forth in the contract between the Group Insurance Board and the participating health insurance providers.

All participants in the WPE Group Health Insurance Program will need to be enrolled in either the Traditional HMO Option or the Deductible HMO Option. An employer may not split its group between the two options.

We choose to participate in the Traditional HMO Option paired with the Classic Standard Plan.

The resolution shall be effective on the later of the 1<sup>st</sup> of the month on or after ninety (90) days following its receipt in the Department of Employee Trust Funds, or January 1, 2009.

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Group Health Insurance.

*Fiscal Note: The County's 2008 Budget contains about \$9.4 million for the County's share of employee health insurance. The estimated maximum county expenditure under the state plan in 2009 is \$9.8 million, which includes a \$2.9 million surcharge for entering the state program. The surcharge will be reduced by half for 2010, and eliminated in 2011. 2010 and 2011 county costs are estimated to not exceed the 2008 budgeted amount.*

**Ms. Nelson moved that Resolution No. 2008-46 be adopted.** Seconded and carried: Ayes 24, Noes 0, Absent 4 (Morris, Seefeldt, Knox, Poulson), Abstain 1 (Imrie), Vacant 1. **NOTE:** Mr. Imrie wishes to be recorded as "AYE" after voting in error.



**Ms. Nelson read Resolution No. 2008-47.**

WHEREAS, Jefferson County contracts with WPS to administer its self-funded health insurance program, and

WHEREAS, the County will provide health insurance to employees through the state program in 2009, and

WHEREAS, 2008 claims from the self-insured program will continue to be received for up to eighteen months after January 1, 2009, and

WHEREAS, it is necessary to process said claims and WPS will agree to do so in 2009 for a fee equal to five months administrative services charges at the 2008 rate, and a \$22 per claim charge in 2010 for any remaining claims, and

WHEREAS, the existing administrative services contract needs to be amended to include this run-out claims administration,

NOW, THEREFORE, BE IT RESOLVED that the Clerk is authorized to execute an amended administrative services contract with WPS providing for claims processing in 2009 and 2010 for the fee set forth above.

*Fiscal Note: Five months of administrative fees is approximately \$72,000. A limited number of claims would be expected in 2010 at the rate of \$22 per claim.*

**Ms. Nelson moved that Resolution No. 2008-47 be adopted.** Seconded and carried: Ayes 25, Noes 0, Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Ms. Nelson read Resolution No. 2008-48.**

WHEREAS, the County is moving forward in distinguishing County Clerk functions from County Financial functions, currently resulting in only the County Clerk and one full-time Administrative/Elections Clerk to cover the Clerk's functions, and

WHEREAS, training and utilization of a full-time position is necessary for the upcoming presidential election, as well as completion of existing and new administrative duties to ensure the needs of the public are met, and

WHEREAS, the Administration and Rules Committee and the County Clerk have requested the creation of one (1) additional full-time Administrative/Elections Clerk (Union, Grade 12), and

WHEREAS, after due consideration, the Human Resources Committee recommends the creation of one full-time Administrative/Elections Clerk position, as requested by the Administration and Rules Committee and the County Clerk.

NOW, THEREFORE, BE IT RESOLVED that the 2008 County Budget setting forth position allocations in the County Clerk's Office be and is hereby amended to reflect the above change, to become effective upon passage of this resolution.

*Fiscal Note: Estimated cost of \$12,417 in 2008, and \$53,267 in 2009. As a budget amendment, 20 affirmative votes are required for passage. No transfer of funds is requested at this time for the balance of 2008.*

**Ms. Nelson moved that Resolution No. 2008-48 be adopted.** Seconded and carried: Ayes 22, Noes 3 (Kannard, Yachinich, Zentner), Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Ms. Nelson read Resolution No. 2008-49.**

WHEREAS, Countryside Home and the Health Department have had difficulty attracting and retaining registered nurses based on non-competitive starting salaries for such positions, and

WHEREAS, the Human Resources Director has done a survey of local health care institutions and determined that Jefferson County's hiring process may be positively affected by an increase in starting salaries for registered nurses, and

WHEREAS, the Human Services Department, Countryside Home and the Health Department are governed by AFSCME labor contracts, and

WHEREAS, the managers of said departments believe that utilizing existing Step 5 from the applicable nine step pay grade for registered nurses as the starting rate will make the County more competitive with surrounding health care providers on this issue, and further, addition of a tenth step and authority to hire at up to Step 8 for experienced nurses will also help attract and retain qualified nurses in county service, and

WHEREAS, the Human Resources Committee recommends the wage rate adjustments set forth below:

	5	6	7	8	9	10
LTC RNs and RNs at CSH and HS	22.218	22.788	23.372	23.929	24.512	25.029
Public Health RNs	22.218	22.788	23.372	23.929	24.512	26.556

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into amendments to the current AFSCME labor contracts for Countryside Home, Health and Human Services departments establishing a pay scale as set forth above for registered nurses in said respective departments, and further, authorizing hiring rates up to Step 8 for experienced nurses.

BE IT FURTHER RESOLVED that should the unions agree to said amended pay scale, current staff below Step 8 will be elevated to Step 8.

*Fiscal Note: On an annualized basis, it is estimated this will cost approximately \$40,000 for Countryside Home, \$18,000 for Health, and \$1,300 for Human Services.*

**Ms. Nelson moved that Resolution No. 2008-49 be adopted.** Seconded and carried: Ayes 24, Noes 1 (Zentner), Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Mr. Kannard presented Ordinance No. 2008-17.**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 3.05(2)(b) of the Board Rules is amended as follows:

**(b) INFRASTRUCTURE COMMITTEE** - Five members. The Infrastructure Committee shall supervise and control all construction, remodeling and repair of all county buildings and shall have authority to approve the use of county buildings by organizations not connected with county government. The Committee shall review all proposed leases, except those leases which by rule are the responsibility of a different committee, and recommend same to the County Board for final approval. [am. 03/11/08, Ord. 2007-38]

~~The Committee shall approve for payment all i-~~ Invoices covering construction and remodeling. ~~Such invoices shall first be approved by the superintendent or department head or designee of the department involved.~~ The Committee shall review all payments made at its next meeting and determine a proper course of action when an invoice is disputed.

When the County Board has authorized construction of, additions to or remodeling of a county building, the Committee shall solicit proposals from various architects, and recommend to the County Board which architect shall be hired for the project. The Committee may, in its discretion, recommend that the County proceed without an architect. The Committee is not required to recommend an architect based solely on monetary considerations, but shall also consider an architect's previous work for the County and others.

The Committee shall ~~be responsible for the duties of the~~ review issues related to Management Information Systems Department. [Amended 03/14/06, Ord. No. 2005-48b]

Section 2. This ordinance shall be effective after passage and publication as permitted by law.

**Unanimous approval was given to suspend Board Rule 3.09 regarding laying the amendment over. Mr. Kannard moved to adopt Ordinance No. 2008-17.** Seconded and carried: Ayes 25, Noes 0, Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Mr. Burow read Resolution No. 2008-50.**

WHEREAS, the Wisconsin Department of Natural Resources has confirmed gypsy moths are now permanently established in Jefferson County and periodic outbreaks may occur that could cause defoliation and tree mortality, and

WHEREAS, a voluntary gypsy moth suppression treatment program to reduce damage has been established through the state and is coordinated at the county level, and

WHEREAS, for local residents to participate in the state gypsy moth suppression program the County must designate a county coordinator per state statute 26.30 and DNR Administrative Rule 47, and

WHEREAS, the DNR will spray affected areas with a species specific bacteria which does not affect people, animals or plants, and

WHEREAS, the DNR funds the program through a \$35 per acre charge to landowners, and

WHEREAS, participation in the state Gypsy Moth Suppression Program gives counties access to possible federal cost share funds if available which are refunded to participating landowners.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby approve participation in the statewide Gypsy Moth Suppression Program by designating Mark Watkins Director of the Land & Water Conservation Department to serve as county coordinator for the suppression program.

*Fiscal Note: There will be no financial obligation required of Jefferson County. The additional staff duties will be added to the existing Land & Water Conservation Department workload.*

**Mr. Burow moved that Resolution No. 2008-50 be adopted.** Seconded and carried.

**Mr. Borland read Resolution No. 2008-51.**

WHEREAS, the Parks Committee has received bids for paving of a portion of the Glacial River Bike Trail south of Fort Atkinson, and

WHEREAS, bids received were as follows:

	<u>Alternate A</u>	<u>Alternate B</u>
Payne and Dolan, Inc., Fitchburg	\$268,525.00	\$214,561.00
B.R. Amon & Sons, Inc., Cambridge	163,807.20	128,612.80
Colt Construction Services, LLC, Pewaukee	256,850.50	203,429.90
Frank Bros., Inc., Janesville	173,990.25	137,777.00,

and

WHEREAS, the Parks Committee recommends contracting with B.R. Amon & Sons, Inc. for the Alternate B option in the amount of \$128,612.80,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with B.R. Amon & Sons, Inc. of Cambridge, Wisconsin, for paving of the Glacial River Bike Trail in the amount of \$128,612.80 in accordance with Alternate B.

*Fiscal Note: Engineering costs of approximately \$7,500 will be incurred in connection with this project, bringing the total to \$136,112.80. The current amount of funds available for the project is \$137,668, being comprised of two grants totaling \$61,284 and county funds in the amount of \$76,384 in Business Unit 1824. Alternate B is about 1/2 mile less pavement than Alternate A.*

**Mr. Borland moved that Resolution No. 2008-51 be adopted.** Seconded and carried: Ayes 19, Noes 6 (Imrie, Reese, Burow, Jaeckel, Torres, Zentner), Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Mr. Borland read Resolution No. 2008-52.**

WHEREAS, Rock Lake is a valuable recreational resource in Jefferson County, and

WHEREAS, the parking lot for Rock Lake County Park is used both by park users and people using the boat launch which is owned and maintained by the Town of Lake Mills, and

WHEREAS, the Town of Lake Mills and Jefferson County worked with a consultant to design plans to reconstruct the parking lot to have two distinct parking areas (one for cars and one for car-trailers), and accomplish storm water infiltration and control with the use of a rain garden and a storm water detention basin, and

WHEREAS, the Wisconsin Waterway Commission awarded a grant of \$80,000 to the Town of Lake Mills to complete the project, and

WHEREAS, the grant management and project implementation would more effectively be accomplished through Jefferson County, and

WHEREAS, the Town of Lake Mills has agreed to share the costs of planning and implementing upgrades to the parking lot, and

WHEREAS, Jefferson County hereby requests that the grant be transferred from the Town of Lake Mills to Jefferson County for purpose of developing recreational boating facilities by upgrading the parking lot in order to implement the construction plans for the parking lot,

NOW, THEREFORE, BE IT RESOLVED that Jefferson County has budgeted a sum sufficient to complete the project, and

BE IT FURTHER RESOLVED that the Director of the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to:

- Submit an application to the Wisconsin Waterways Commission for financial assistance,
- sign documents and
- take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain approval in writing from the Wisconsin Waterways Commission before any change is made in the use of the project site (if applicable).

*Fiscal Note: The Wisconsin Waterway Commission will reimburse project costs up to \$80,000. The Town of Lake Mills and Jefferson County have agreed to share the remaining costs. The Jefferson County Parks Department has \$41,778 available for its share of the project.*

**Mr. Borland moved that Resolution No. 2008-52 be adopted.** Seconded and carried: Ayes 24, Noes 1 (Zentner), Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Mr. Borland read Resolution No. 2008-53.**

WHEREAS, Resolution No. 2007-35 adopted July 10, 2007, authorized an intergovernmental agreement with the Town of Lake Mills for the purpose of reconstruction of the Lower Rock Lake parking lot to accommodate both park users and recreational boaters who have launched their boats at the adjacent town boat ramp, and

WHEREAS, it was anticipated that the Town of Lake Mills would be the grantee for funds from the Wisconsin Waterways Commission, and

WHEREAS, it is desirable to proceed with the County as the grantee, given that the Wisconsin Waterways Commission funding granted to the Town does not exceed the amount the County would have been eligible for on its own, and

WHEREAS, the Town of Lake Mills has previously paid for professional fees for the initial phase of this project, and

WHEREAS, additional professional fees in the amount of \$5,850 are anticipated to be incurred,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into an intergovernmental agreement with the Town of Lake Mills in further pursuance of the parking lot project, which intergovernmental agreement shall provide that the Town shall bear the cost of the initial professional services rendered to date; the County shall bear the cost of the professional services going forward, and the parties shall split the construction costs fifty percent each.

*Fiscal Note: The County has \$41,778 currently budgeted to cover the County's share, which will depend on the bids ultimately received.*

**Mr. Borland moved that Resolution No. 2008-53 be adopted.** Seconded and carried: Ayes 24, Noes 1 (Zentner), Absent 4 (Morris, Seefeldt, Knox, Poulson), Vacant 1.

**Mr. Mode read the following appointments by the Human Services Board to the Aging & Disability Resource Center Advisory Committee:**

- a. Nancy Haberman, Jefferson; two year term
- b. Leah Getty, Jefferson; two year term
- c. Marian Moran, Watertown; two year term
- d. Mary Ann Steppke, Fort Atkinson; two year term
- e. Mike Mullenax, Watertown; one year term
- f. Virgene Lawson, Sullivan; one year term
- g. Sharon Van Acker, Lake Mills; one year term
- h. Richard Jones, Waterloo; one year term

**Mr. Mode moved that the Aging & Disability Resource Center Advisory Committee appointments be confirmed.** Seconded and carried.

**County Administrator Gary Petre read the following:**

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:  
MEMBERS OF THE BOARD:

WHEREAS, by virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint Paul Novitzke as Jefferson County's Fair Park Director, subject to confirmation by the County Board of Supervisors.

**Mr. Buchanan moved that the appointment be confirmed.** Seconded and carried.

**There being no further business, Mr. Buchanan moved that the Board adjourn.** Seconded and carried at 9:07 p.m.